Meeting in the same space, from the comfort of your own home

For CLCC's new programming *Conserving Land by Staying Connected*, we'd like to encourage everyone to join us in cultivating community by video conferencing through **Zoom**. Anyone who has a webcam or a computer with a built-in camera can use this option.

You do not need to have a Zoom account to run this program.

If you aren't able to or would prefer not to conference in via webcam, call-in options via telephone or computer audio are also available. We'd love for you to join us however you can.

Below we will provide some tips and resources on how to begin using Zoom and join in on our meetings. If you have any questions please contact CLCC's Program Coordinator, Rebecca Dahl via email at rdahl@ctconservation.org.

What you need:

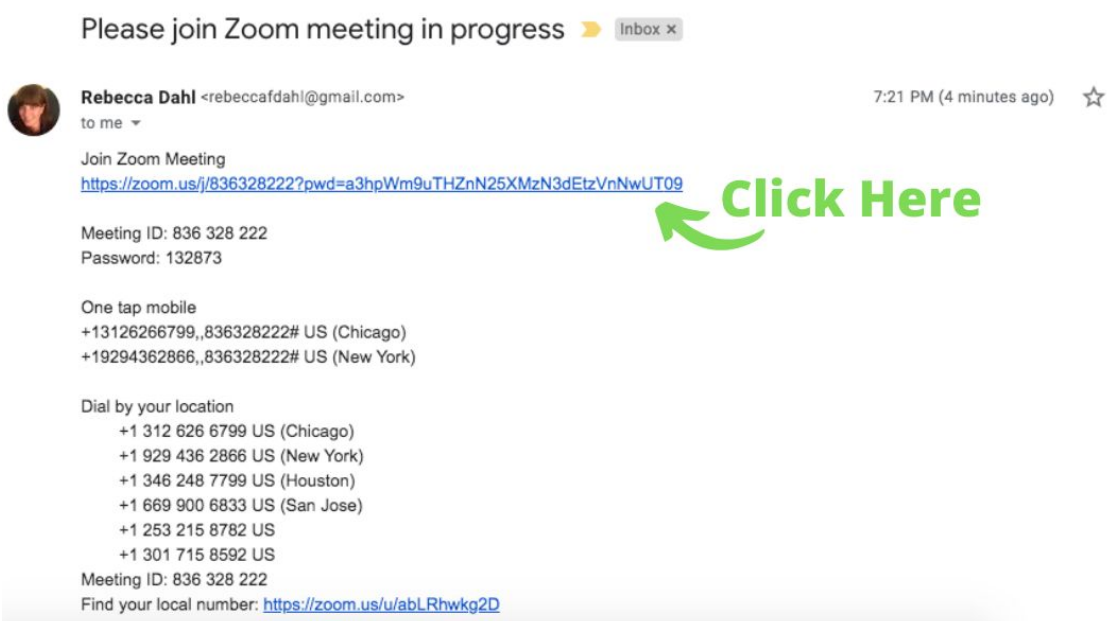
A computer with a webcam or built-in camera (if you want to participate through video)
A stable internet connection
Built-in speakers or a phone

Getting Connected to Zoom:

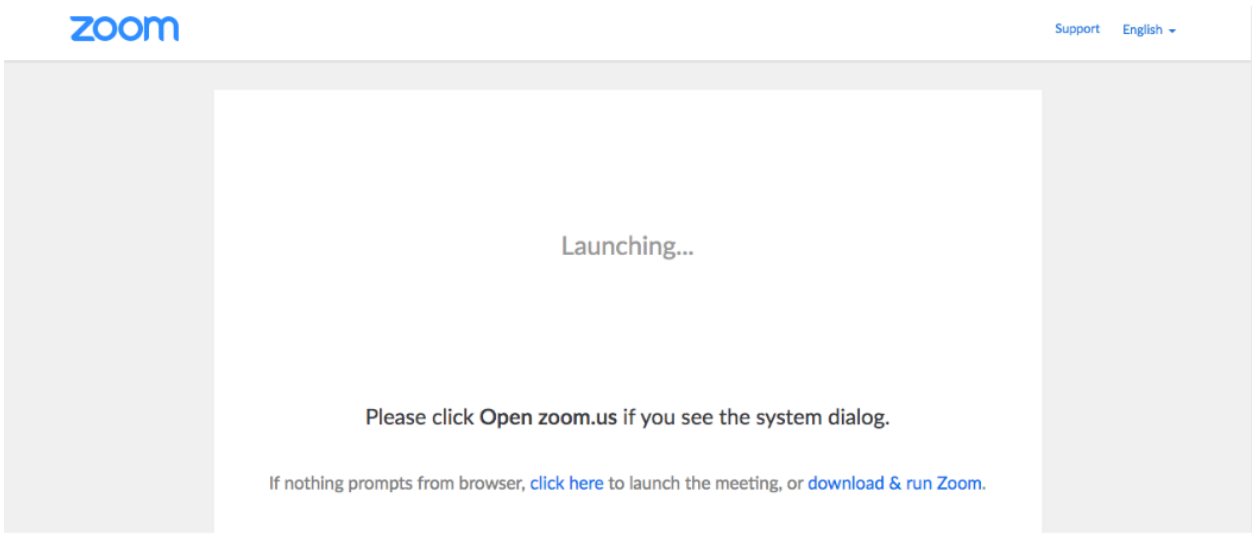
1. Make sure your computer is connected to a stable internet source and is charged and/or near a charger. If you're unsure if your computer or internet browser can manage Zoom, please check here to ensure you meet system requirements.

To further familiarize yourself with using Zoom, visit their website here, and even try out running a practice meeting.

2. Open up the email you were sent inviting you to the Virtual Roundtable. Click on the link provided in the email.

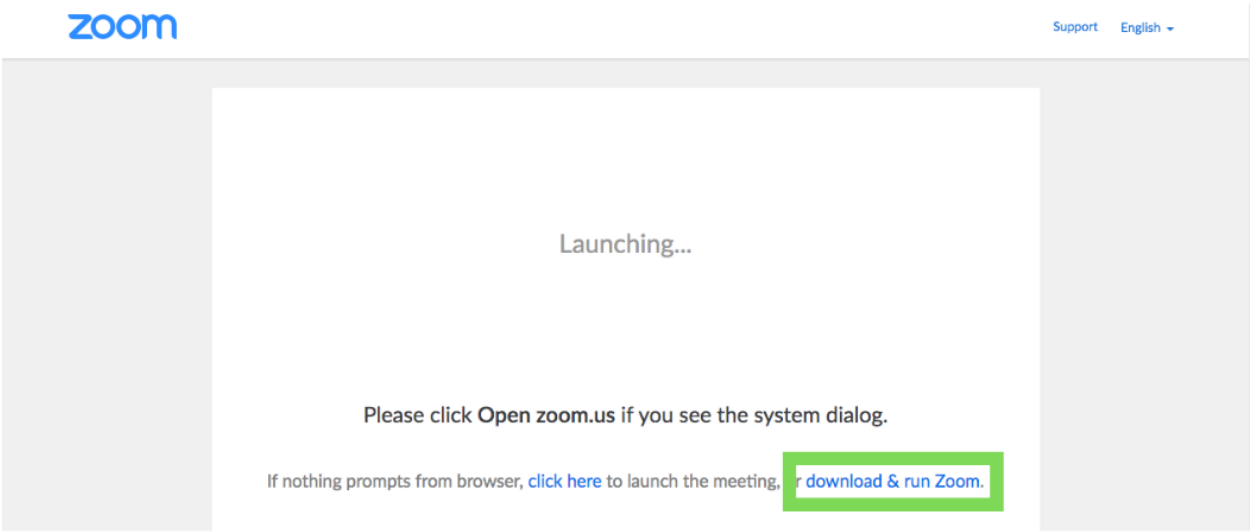


3. Once you've clicked on the link, your next screen will look like this.

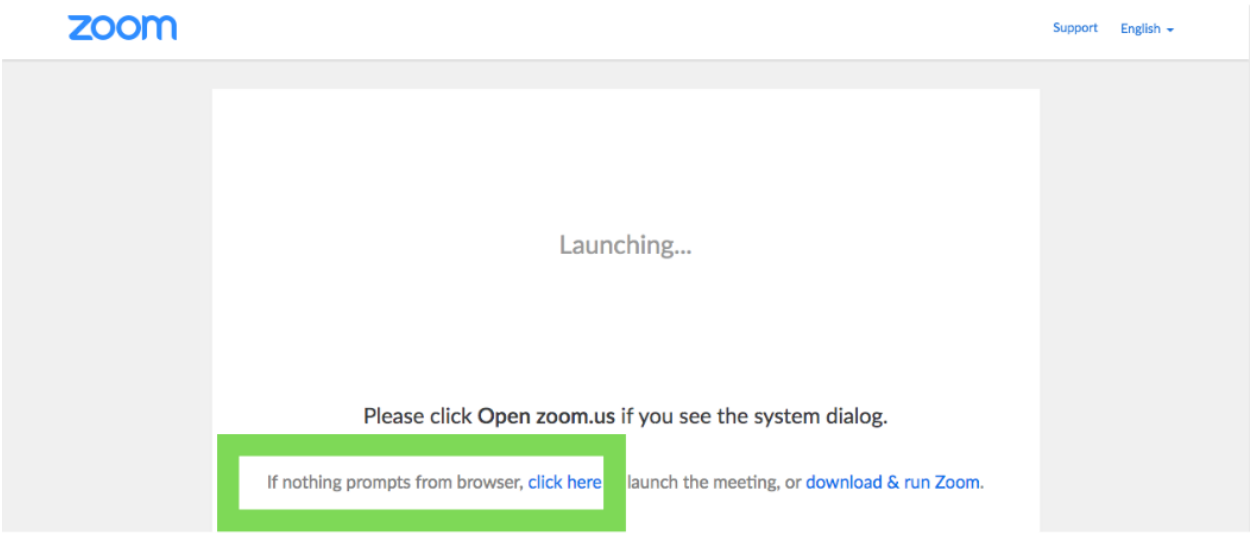


If you have previously downloaded Zoom to your computer, the video conference will open through the Zoom App. If you have never downloaded the program before and would like to download the program onto your computer, **click on the link in the box.**

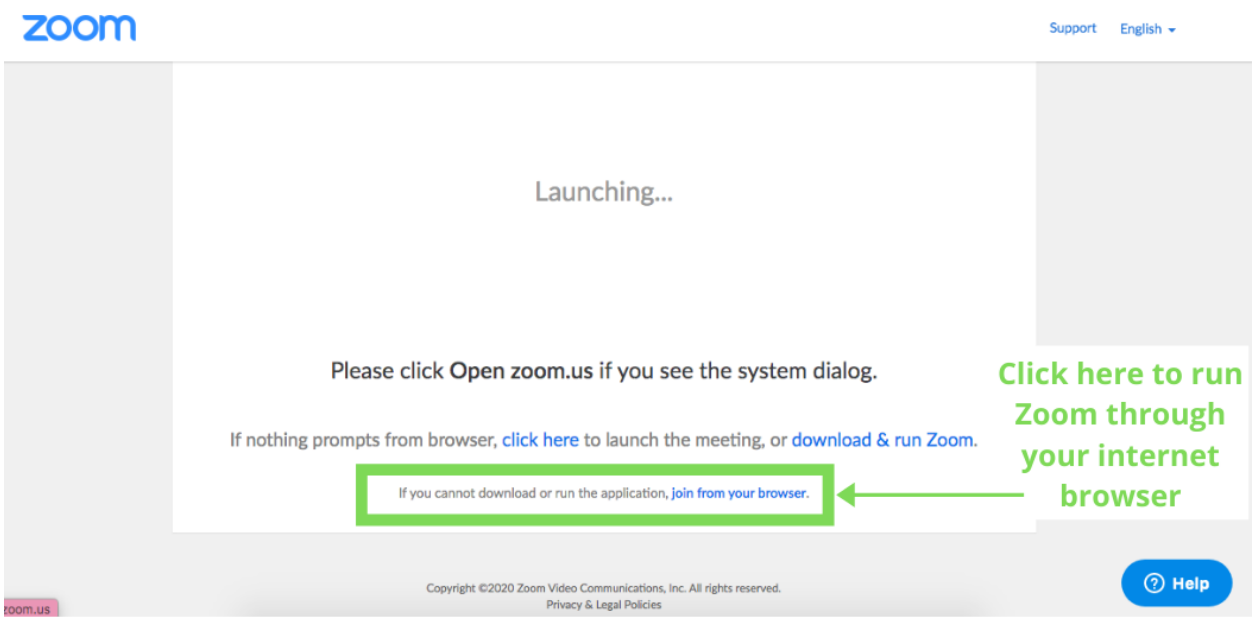
Once downloaded, follow your computer's prompts to continue installing the program.



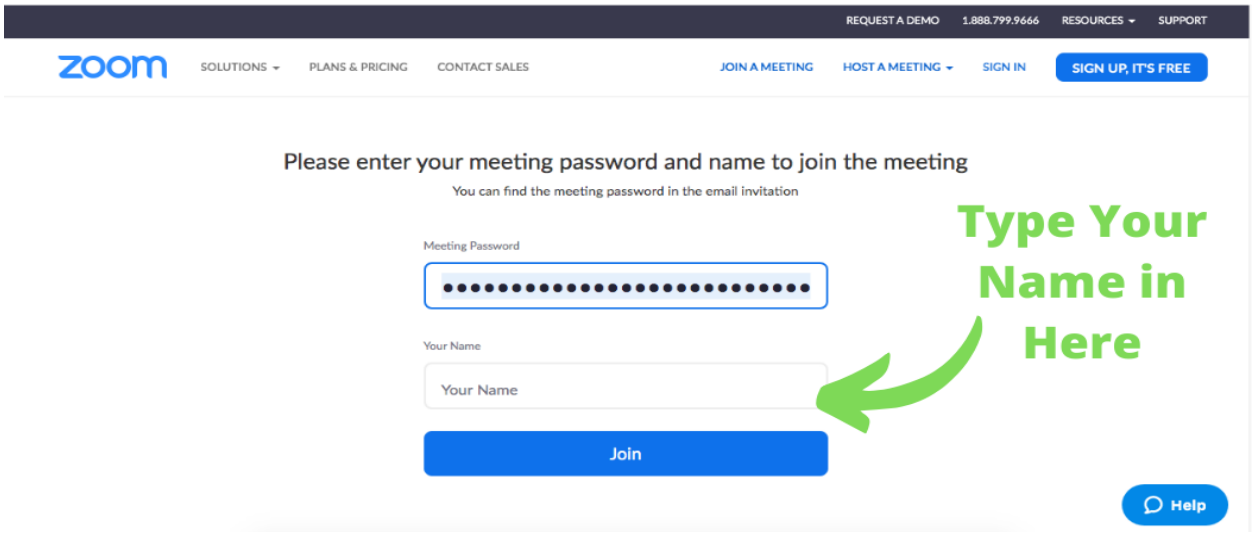
If you'd prefer not to download a new program or are experiencing difficulty click the link in the box below, to run it through your web browser.



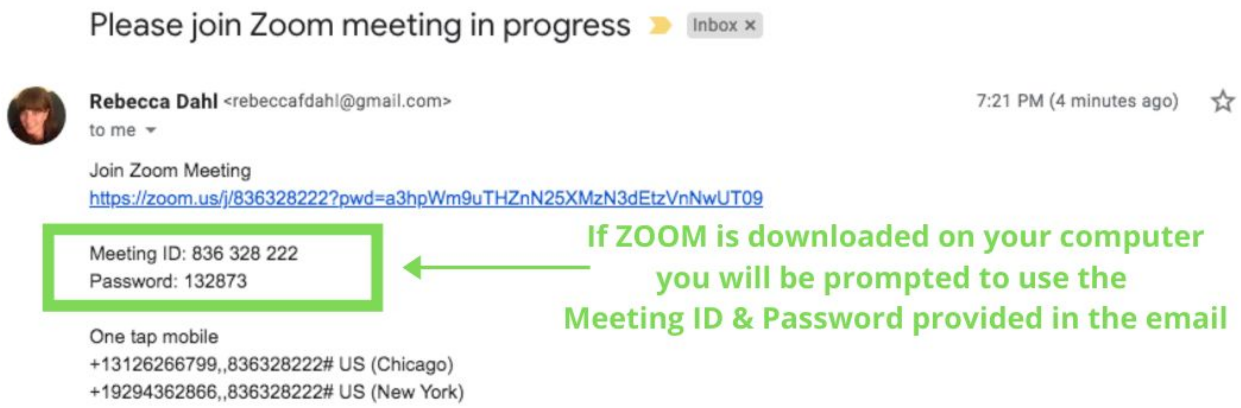
A smaller link will appear to run Zoom through your web browser



4. Your next screen may look like this. Enter your name and click the blue “Join” button.



If you are prompted to enter the meeting number & password. You can find that information in the meeting email, as shown below.



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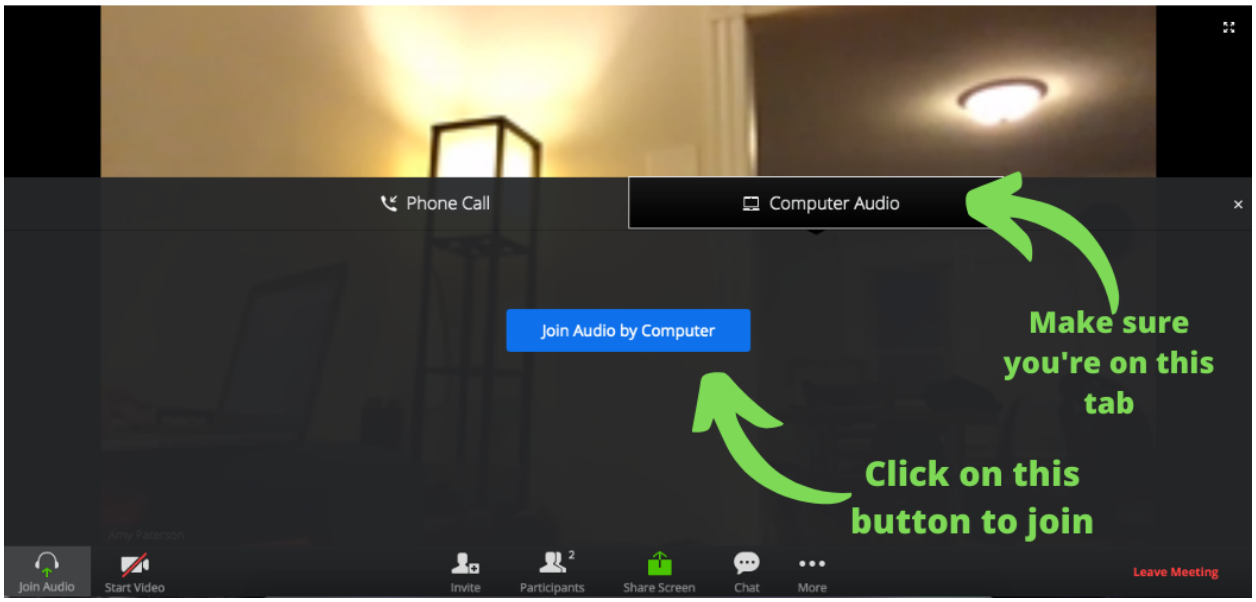
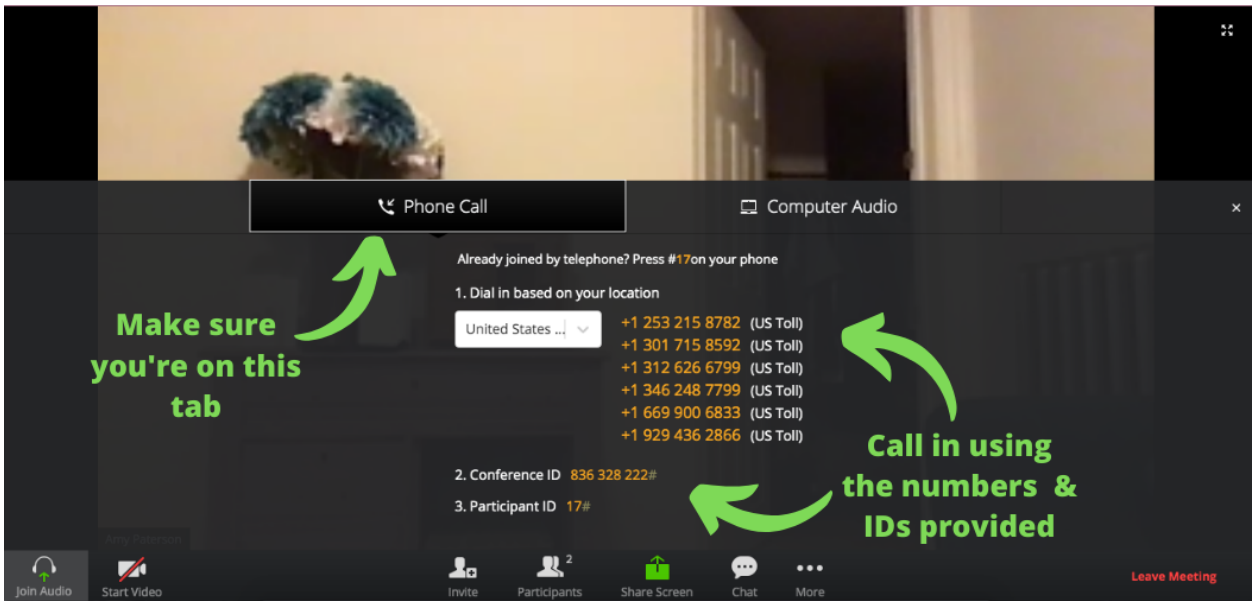
5. In the next screen prompt, you will be asked to join audio via computer or via telephone. To video conference in or join with computer audio follow the below prompts.



To join via telephone if you'd prefer, follow the below prompts. This is also a good option if your computer cannot support audio or if your internet connection is weak.



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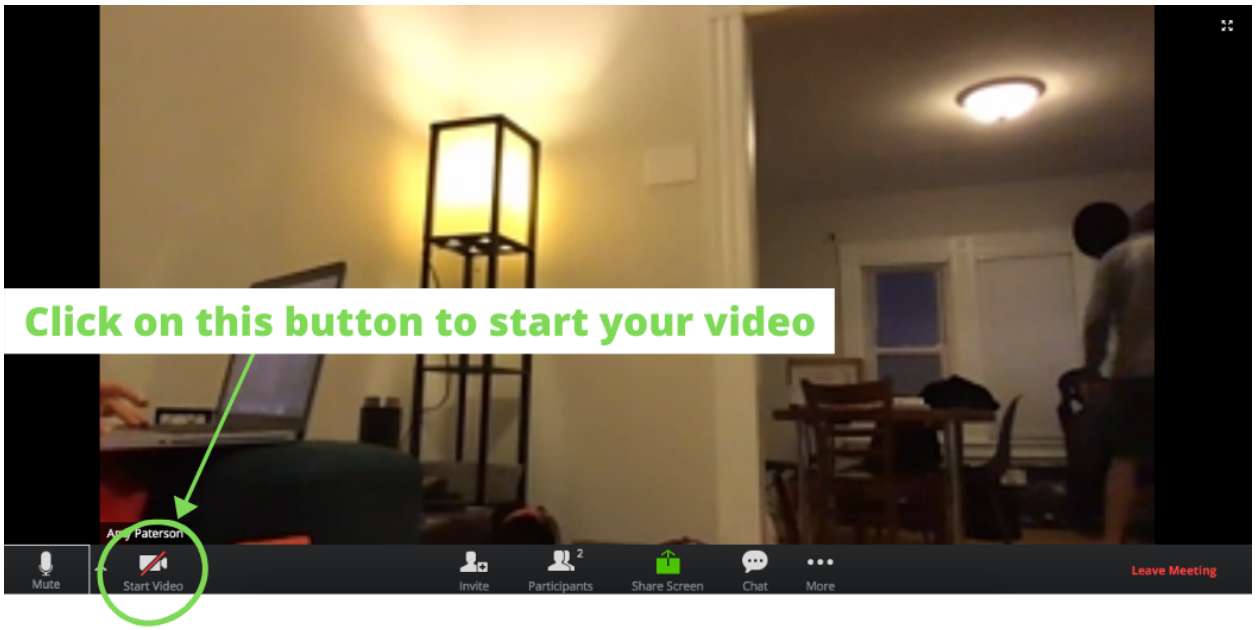
6. Introduce yourself and enjoy being connected! Check to see that your video is on (if you'd prefer it to be off, make sure there is a red slash over the video icon).



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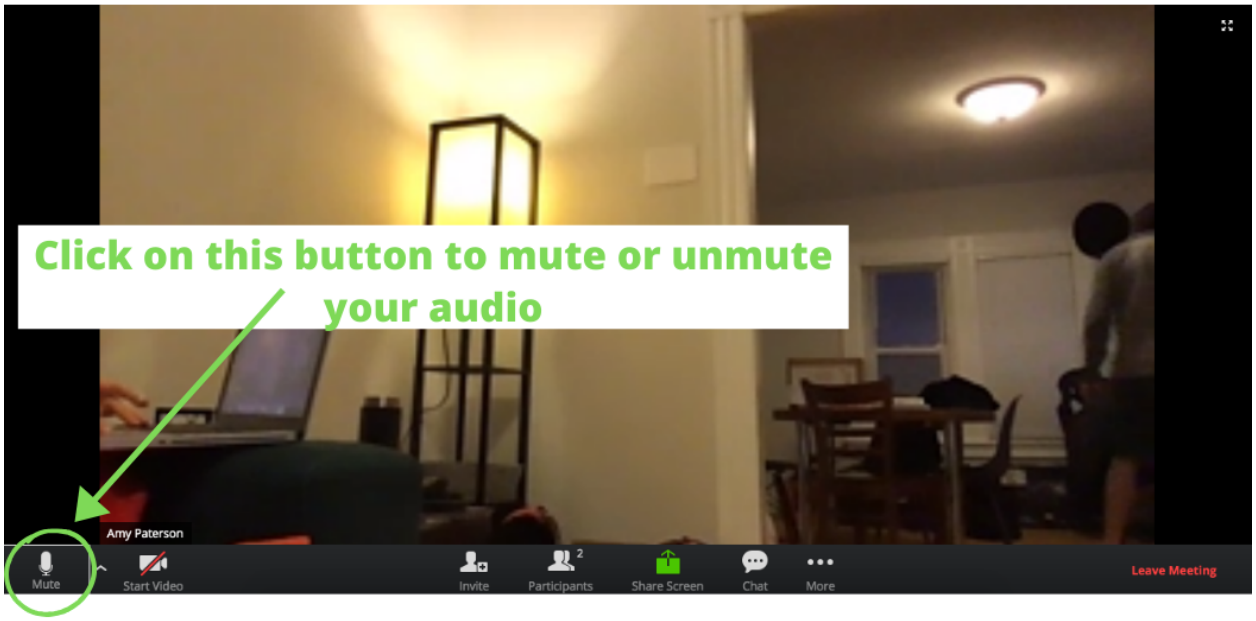
7. Make sure your microphone is muted or unmuted as needed. A red slash over the icon indicates you are muted, no slash means that the other participants can hear you.



Tips to Have a Great Video Conference Experience:

1. Please be mindful of your surroundings - Find a quiet space indoors or in your home with adequate lighting. Additional background noise can be disruptive to the call (much like a conference call over the phone). If you're in a home that has a little extra activity, please mute your microphone until you need to speak.

2. Moving around can cause pixelation for the video, or even make the screen freeze - do your best to find a cozy spot that you can settle into comfortably for about 60 minutes and stay relatively still.

3. Exit out of any unnecessary background applications on your computer that you are running. This will help to prevent disconnections and lag time.

Once again, please feel free to reach out to Rebecca at rdahl@ctconservation.org with any questions you may have on using the program or if you're having difficulty getting connected.